

TO ALL PROSPECTIVE BIDDERS

19<sup>th</sup> February 2024

Dear Sir/ Madam,

**RE: ADDENDUM NO. 1 TO TENDER NO. NSSF SPS/04/2023-2024  
PROVISION OF PENSION ADMINISTRATION SERVICES**

The following amendments are made to the specified provisions of the Tender document for the provision of pension administration services.

**Relationship with the Principal Tender Document**

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

<b>Item</b>	<b>Question by Tenderer</b>	<b>Clarification</b>
1.	We are writing to inquire about the absence of the price schedule in the tender document for NSSF Staff Pension Scheme - TENDER NO. NSSF SPS/04/2023-2024. We are carefully reviewing the tender requirements and noticed that the price schedule, typically outlining the total cost of the tender, is not included.	Refer to page 61 18. Form of Tender – Financial Proposal Form
2.	We seek clarification on the Tender Reference Number. We note that the Tender Ref no. is not consistent in the RFP document. The Tender No. is NSSF SPS/04/2023-2024 on the Cover Page and page ix of the RFP, but reads differently on the Tender Data Sheet (TDS) that is NSSF SPS/2/2023-2024 on page 28.	The tender reference number on page 28 – Tender Data Sheet is NSSF SPS/04/2023-2024

All other terms and conditions remain as per the principal tender document.

Yours faithfully,

Trust Secretary