



ANNOUNCEMENT OF INTERNSHIP OPPORTUNITIES – 2024/2025

The National Social Security Fund is a leading Social Security Provider in the Retirement Benefits Sector with a branch network across the country. The Fund intends to run the above referred program to enable youths gain practical experience/on the job training for a period of one (1) year. This is in line with the Government Youth Initiative to develop a pool of young talent for the Kenyan Labour Market. The Fund hereby invites applications from suitable Kenyan youths for the Internship Opportunities available at its Head office and branches countrywide.

Basic Requirements

Suitable candidates must:

- i. Be in possession of a first degree or Diploma from an accredited institution. The candidate must have graduated and in possession of the certificate.
- ii. Be an unemployed Kenyan youth aged between 20 and 34 years;
- iii. Have graduated within the last four (4) years from the closing date of this internship advertisement;
- iv. Provide a recommendation / reference letter from the institution they graduated from.
- v. NOT have undertaken any other internship programme or been exposed to work experience since graduation;
- vi. Be available for the entire internship duration (1 year).

Personal Attributes

Suitable candidates must:

- i. Be a person of high Integrity.
- ii. Be goal oriented, dynamic, self-driven and diligent.
- iii. Have excellent interpersonal and communication skills.
- iv. Be proficient in ICT skills.
- v. Be a team player.

Duties and Responsibilities

These shall be assigned by respective Heads of Department/Supervisors upon appointment.

Application Procedure

Interested candidates who meet the requirements outlined above, should submit their applications **ONLINE** using the application link below to create and complete their profile then upload the following documents: **Copy of Degree/Diploma certificate, application letter, CV, ID copy and the recommendation/reference letter.**

[Application Link](#)

All applications **MUST** be submitted **ONLINE** on or before close of business on **Monday, 19th May, 2025.**

Late, incomplete or hard copy applications SHALL NOT be considered.

Applicants are requested to NOTE the following important information:

- i. The Fund does not guarantee employment after completion of the internship program.
- ii. Successful candidates will be required to complete the one (1) year Internship without a break to fully benefit from the objectives of the program.
- iii. Only shortlisted candidates will be contacted.

NSSF IS AN EQUAL OPPORTUNITY EMPLOYER - WOMEN, PERSONS LIVING WITH DISABILITIES AND CANDIDATES FROM MARGINALIZED COMMUNITIES ARE ENCOURAGED TO APPLY